

Caldwell Adventist Elementary School

Learning, Faith, Citizenship, and Life
Education for Earth, Preparation for Heaven

Service Program Policy

Caldwell Adventist Elementary School has been in existence for over 60 years due to the support and dedication of constituents, parents, teachers, and friends in the community.

Our school is dependent upon each family's participation and assistance. Research has clearly shown that effective schools are schools in which parents are involved in the education of their children. Through *Service*, families can share their time and talents with the school.

Each Family is asked to give a minimum of **20 hours** per school year. Parents, grandparents, adult relatives, or friends of the family can complete a family's hours. The *Service* hours are volunteer hours.

Families can record their Service hours in the binder at the front office. The Business Manager will keep track of your hours here to make sure to get your credits. Families that complete and record all **20 hours will receive a discount on the following year's registration fees.**

All volunteers will be asked to complete the Verified Volunteers background check and training, which can be done online at www.ncsrisk.org/adventist.

The staff at CAES thanks you for your time and dedication to our school. If you have any questions please reach out to the front office.

I understand the **Service Program Policy** and agree to do my share to help CAES.

Signature: _____ Date: _____
Parent/Legal Guardian

Your Information:

Phone Number: _____ Best time to reach you? _____

Email address: _____

What ages do you enjoy working with? _____

Do you have a special talent, skill or specific training that could be beneficial to our school? (i.e. play a musical instrument, speak another language, work with computers, etc.)

See reverse side to let us know how you'd like to help Caldwell Adventist Elementary School.

2317 Wisconsin Avenue, Caldwell, Idaho 83605 | ejarrett@mycaes.org

(208) 459-4313 PH | (208) 459-0357 FAX

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Here are some of the ways to Volunteer here at CAES. Please check the opportunities that you are interested in.

(If you are working with the students you will have to get a back-ground check, if you are chaperoning a field trip and are a driver you will need to supply a copy of current insurance to the front office and have a back-ground clearance for driving.)

- Room Parent
 - Art
 - School Picnic
 - Teacher Appreciation
 - Home and School Coordinator
 - Event Planning
 - Afterschool BASE program
 - Computers
 - Coaching a sport (afterschool hours)
 - Cleaning of building/grounds
 - Yearbook
 - Grading papers
 - Reading to students (during school day)
 - Field Trip Chaperone
 - Tutoring Students
 - Recess supervision (Lunch hour)
 - Other:
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For Office use only

Service Hours Recorded

Activity: _____

Date: __/__/__ Admin. Initial: _____

Activity: _____

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