

Caldwell Adventist Elementary School

Learning, Faith, Citizenship, and Life
Education for Earth, Preparation for Heaven
Application Checklist 2023-2024

All items must be complete and submitted prior to starting school.

Students Name: _____ Date Submitted: _____

All New and Returning Students

- | | |
|--|--|
| <input type="checkbox"/> Application | <input type="checkbox"/> Student Pledge |
| <input type="checkbox"/> Financial Agreement Signed and Paid | <input type="checkbox"/> Service Agreement |
| <input type="checkbox"/> Medical Release | <input type="checkbox"/> Unlimited BASE (if applicable) |
| <input type="checkbox"/> List of Authorized Pick Up Persons | <input type="checkbox"/> Handbook Read and Signed |
| <input type="checkbox"/> Technology Use Policy Agreement | <input type="checkbox"/> Scholarship Application (If applicable) |

New Student Admission Criteria

Before a child will be considered for admission to CAES, all the forms above and the following must be completed and submitted to the CAES Office. If admitted during the school year, the student may start school the first week of the following month.

- | | |
|---|---|
| <input type="checkbox"/> Recommendation Form | <input type="checkbox"/> Certified Birth Certificate |
| <input type="checkbox"/> Records Transferred from Previous School | <input type="checkbox"/> Latest grade/progress report |
| <input type="checkbox"/> Complete Immunization Records | |
| <input type="checkbox"/> Interviews: Schedule a Parent interview with the school administrator and student interview with designated teacher (the student interview may also include an academic evaluation). | |
| <input type="checkbox"/> Each Students application will be reviewed by the CAES Admissions Committee for Admittance Approval. | |

Age of Entry

- | | |
|---|--|
| <input type="checkbox"/> PreK must be 4 by September 1 st | <input type="checkbox"/> Kindergarten must be 5 by September 1 st |
| <input type="checkbox"/> First Grade must be 6 years old before September 1 st . First Grade students must have a physical examination before the first day of school. | |

For Office use only:

Student ID:

Admissions Approval Date: _____

Deposit Paid: _____

Entrance Fee Paid: _____

Enrollment Package Complete: Yes No

1st Month Tuition Paid: (Amount): _____

Total Amount Paid: _____

NOTES: _____

